

Bereavement Policy Rosslare Golf Club

INTRODUCTION

This Bereavement Policy is drawn up by the Management Committee of Rosslare Golf Club, to put in place a protocol in relation to the death of a former or current Officer, a current member or a member of his/her family (i.e. spouse/partner, parent or child) or a current employee.

Communications

- We would request that a member of the deceased's family or close family friend inform the Club of the death by emailing honsec@rosslaregolf.com or by phone to 053-9132203 (Mon- Fri) / 0872056243. In the event that the Club is not notified in advance of the funeral, an advisory notice will be issued subsequently.
- Notice of the bereavement will be issued through the BRS emailing system including funeral arrangements, by the office, as soon as possible but Club social media outlets such as Facebook or Twitter will not be used.
- Condolence on behalf of the Club shall be posted on RIP for deceased members only by the MC Secretary or, in absentia, the Office Administrator.

Death of Past/Serving Captains, Presidents or Chairpersons

- The Secretary or an Officer of the Management Committee, if the Secretary is not available, should contact a member of the family to ask if the family would agree to a Guard of Honour.
- With the consent of the family a Guard of Honour, made up of all available appropriate past/present Club Officers, wearing blazers, will take place at the church on the day of the funeral Mass/ Service. If the cortege is walking a distance the Guard of Honour may walk beside the hearse with the Captain and President leading each line.
- The Secretary or an Officer of the Management Committee will notify all Past Captains/Presidents and current Officers about the funeral arrangements
- The course will remain closed on the day of the burial of a Serving Captain, President or Chairperson until 1pm. It will not close in the event of the death of a past officer.
- The Captains would be expected to attend the removal or burial if available.
- Members will be notified through the BRS emailing system of the death with details of the funeral arrangements.
- A vote of sympathy to the family will be recorded at the next meeting of the Management Committee and appropriate Golf Committee.
- No floral arrangements or Mass cards will be issued on behalf of the Club.

Death of a member or a member's immediate family

- The Secretary or member of the Office administration will notify Officers & all members of the death and funeral arrangements through email.
- A vote of sympathy to the family will be recorded at the next meeting of the Management Committee and appropriate Golf Committee.
- No Floral arrangements or Mass cards will be issued on behalf of the Club.
- A Guard of Honour will not be provided at the funeral.

Death of a member of staff or their immediate family

- The Secretary will notify the Officers of the Board of the death and funeral arrangements.
- The Captains, Presidents & Chairperson will attend the removal or burial.
- A vote of sympathy to the family will be recorded at the next meeting of the Management Committee.
- No Floral arrangements or Mass cards will be issued on behalf of the Club.
- A Guard of Honour will not be provided at the funeral.

Code of Dress

- Officers attending all funerals should wear the Club blazer. If the Officer is unavailable for any reason he/she may nominate another committee member to attend wearing a club jumper.

Subsequent actions following a bereavement

- The deceased member's name will remain on Clubnet/Golf Ireland/ databases for the year of membership paid, unless removal is requested by the family.
- He/She shall be disabled on BRS teebooking system within a month of the death..

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